



Whether your business has a single location or multiple facilities worldwide, whether used by management, engineers or technicians, FaciliWorks 8i CMMS software can be scaled to fit your needs and your budget. The various FaciliWorks editions offer different levels of asset management to be as basic or as comprehensive as you need it to be and FaciliWorks is not module-based - it includes everything you need to master your facility's maintenance.

Over 12,000 facilities worldwide choose our software solutions to maximize productivity and asset uptime, optimize inventory, minimize costs and assure standards compliance. Contact us today for your free trial!

#### FEATURES



#### FaciliWorks 8i Professional Edition includes the following features:

- View your operations and asset status in real time with dashboard analytics
- Automatic preventative maintenance alerts and a workload calendar assure that no asset will be forgotten
- Maintain detailed records on all assets, tasks, procedures, suppliers, personnel, inventory, purchasing, budgets, tools, scheduled and unscheduled maintenance and much more
- Use email notification for service requests, WOs and PMs; require certain fields of information be completed for WOs and PMs
- Date-based, meter-based and seasonal PM scheduling
- Mark various fields as required, thus preventing the entry of incomplete PM, WO and asset records
- Service requests submit via the full program or separate Web Service Request entry point; requests are then edited or approved and can be converted into work orders automatically
- Assets track general asset information, warranties, service contracts, leases, history, events, costs and authorized persons
- Upon the creation of work orders, preventative maintenance orders and service requests and on the asset's main record, FaciliWorks displays an on-screen alert as to the status of the asset's warranties, ensuring you take advantage of all warranty benefits
- Tasks monitor parts, tools, variables and labor hours (including regular, overtime and total hours) by task
- Maintenance procedures track highly detailed procedures, checklists and variables for the entire asset hierarchy
- Personnel track crafts, training, work history and labor hours; ensure accountability by requiring sign-off on checklist steps and completion of work orders and PMs
- Tool crib issue and return traceability
- Spare parts inventory optimization; warehouses; track and maintain parts and sub-assemblies with component hierarchies
- Suppliers ensure correct tracking of assets, asset warranties, parts inventory and tools
- Procurement create purchase orders, receive and reorder
- Attach external documents to asset, part or procedure records
- Duplicate asset records with all associated tasks, parts and tools using the Clone function to save data entry time
- Utilize a multitude of integrated reports and graphs and save them to the dashboard as favorites or use the custom report designer to create specialized reports and save them for easy future access
- Analyze equipment breakdown information
- Use bar-coded labels and barcode input to save time and reduce costly errors
- Customize program messages and field, form, tab and menu names with the terminology your company prefers
- Standards compliance ISO, TS, AS, ANSI and FDA compliance (embedded 21 CFR Part 11 integration)
- Security global, personal, record level and field level; user ID and password login; group security permissions
- FaciliWorks is available in English and Spanish

#### Upgrade to FaciliWorks 8i Enterprise Edition to get all of the features of 8i Pro, plus:

- Free access to FaciliWorks 8i Mobile complete work orders and PMs and update meter readings in the field from any device
- Use the scheduling calendar to reassign the date by dragging and dropping the PM or WO into a new date or assigning the work to a different technician
- Predictive maintenance key performance indicators (KPIs): mean time between failures, assets with highest downtime for WOs, top 10 assets with most work orders and percent PMs completed on time vs. completed late
- Workflow define tasks, triggers and notification events
- Asset Grouping partition a shared database by department, location, etc.; limiting user access improves security while allowing full access to managers
- Multitask Work Orders perform multiple tasks on a single asset or combine multiple assets in a single work order
- Route Preventative Maintenance perform checks on multiple assets, prioritized or set to minimum travel time

#### **Optional Calibration Management**

Combine all of the benefits of FaciliWorks 8i with the power of our GAGEtrak<sup>®</sup> product, the world's leading calibration management software, for an all-in-one solution. Calibration management can be integrated with either of the 8i editions above.

- Gage management gage records, attributes, parts, history, track as-found condition of gages
- Gage traceability complete historical cross-reference
- Gage crib manager issue and return traceability
- Out-of-tolerance alert calibration trigger
- Calibration request email notification, multiple gages
- Calibration scheduler scheduled and unscheduled, due dates
- Produce calibration certificates
- Capture all measurement readings
- Standards compliance ISO, TS, AS, ANSI and FDA compliance (single-track validation)
- Ability to print durable, auditable calibration labels

#### HOSTING SERVICES

FaciliWorks 8i can be installed on your local server but is also available as a hosted solution. We take care of everything behind the scenes: software installation, software updates and the secure storage of your database. Your transactions and data are completely secure because we use Secure Sockets Layer protocol (SSL) to facilitate encrypted data exchanges and state-of-the-art data centers which hold the prestigious AICPA certification. While many providers may be new to the world of cloud computing, we've been developing web-based applications for well over a decade. Among our hosted clients are Fortune 100 companies, government agencies and FDA-regulated manufacturers.

# DATA MIGRATION

The integrity of your data is of the utmost importance for a successful CMMS implementation and proper data migration minimizes transitional downtime. The type of data migration you'll need will hinge on your company's previous method of record-keeping - either manual data entry or a data transfer.

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										Part Reports	
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Dashboard	Minimize Swap Service Requests	We	'k Orders	Asset Manager		- 1				Multitask PM Reports	
Data Administration	There are 0 SR for approval	• Th	ere are 7 PMs to be created ere are 2 emergency work orders	There are 16 assets und     There are 13 assets over						Route PM Reports	
	There are 0 SR due today     There are 0 SR that are over	due • Th	ere are 12 open work orders	There are 0 assets due 1						Multitask Work Order R	eports
Preventative Maintenance	Spare Parts		Is Summary	Human Resources						Calibration Reports	
Service Requests	There are 0 parts for purcha     There are 0 parts that have a	eached critical limit • Th	ere are 9 total tools ere are 3 tools that are over due	There are 11 total staff     There are 10 active staff	,					Completed PM Reports	
Work Orders	There are 0 new purchase of	• Th	ere are 8 tools currently issued							Completed Work Order	
Inventory	Financials  There are 0 cost centers					- 1				Open Work Order Repo	
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2014 CyberMetrics Corporation.		User Name	: Default User		Task ID	Quarterly Vehicle I	nspection	Show All	Task Description	Quarterly Vehicle Inspection	
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					Technician	Tech-05-2830		]			
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Asset Type Vehicle User1 User2

 Save
 Cancel
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 Usage
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 Attach Task
 History
 View Open Work Orders

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# MOBILE

FaciliWorks 8i Mobile CMMS provides an extra layer of flexibility by allowing technicians to enter any and all information about preventative maintenance, work orders and meter readings on a mobile device as the work is being performed, eliminating redundancy, minimizing errors and saving time and effort.

With smart filters, simplified menus and data summaries, the technician can filter for records by pertinent criteria and access the necessary associated task, labor, part, tool, contractor, procedure and checklist details and even create work orders on the fly.

The best part is that 8i Mobile is free with FaciliWorks 8i Enterprise!

- 8i Mobile runs on any Web browser and any mobile device
- Access, edit, close and even create work orders anywhere
- Access, edit and close preventative maintenance records
- Update meter readings from the asset location
- FaciliWorks 8i's security and regulatory compliance extend to 8i Mobile: login security, user permissions, digital signatures and advanced audit log
- FaciliWorks 8i's asset grouping is honored in 8i Mobile
- Quick data retrieval through various inputs including voice barcode scanning, filtering and smart lists.

# REPORTS AND GRAPHS

FaciliWorks includes a broad range of reports so that every CMMS user, regardless of his or her roll in the facility, can quickly access pertinent, meaningful information to improve productivity and make informed decisions.

elect Viewer Type: HTML (Plain)

• Reports can be displayed with your company name, division name and logo and can be viewed on-screen, printed or exported as various file types to send via email

•	Filter for the exact							
	information you need							

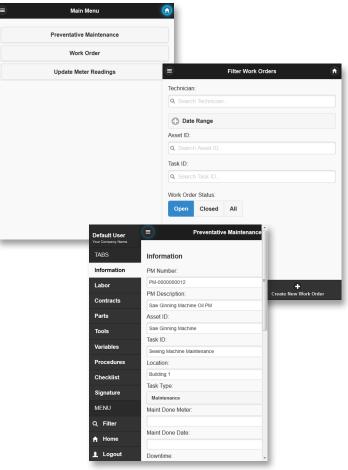
- Reports (specific to each user) can be saved as favorites on the dashboard for quick future access
- FaciliWorks reports are generated in columnar format, so

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Asset Listing										
11/12/2014							Page	1 of 1		
Asset ID	Description	Asset S/N	Status	Priority	Manufacturer	Туре	Current Location	Asset Group		
Fire Sprinklers and Hose Cabinets - 01	Fire Sprinklers and Hose Cabinets in Building 1	ASN-1122-029	Active	High	Kidde 5lb	Fixed Equipment	Building 1	SDCA		
Fire Sprinklers and Hose Cabinets - 02	Fire Sprinklers and Hose Cabinets in Building 2	ASN-1122-030	Active	High	Kidde 5lb	Fixed Equipment	Building 2	SDCA		

Export To:

that when exporting to a program such as Microsoft Excel, data can be easily analyzed and otherwise manipulated

• Use the Custom Report Designer to alter pre-defined reports or to create your own





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# SECURITY AND STANDARDS COMPLIANCE

FaciliWorks 8i incorporates various levels of security: form-level, individual field-level and group-level security as well as user ID and password management. With security enabled in FaciliWorks, a user's access to forms and fields within forms can be limited; for instance, a user can be allowed to view the Labor form under Work Orders but not be allowed to view the Cost field in that form. FaciliWorks comes with several pre-defined security groups to make security easier to implement, but you can create your own groups as needed.

FaciliWorks offers a number of features that will help users comply with FDA 21 CFR Part 11, ISO 9001:2008, ISO/TS 16949 and ISO 13485:2003 standards. By enforcing systematic, structured record keeping, FaciliWorks promotes compliance with many other standards as well.

The FDA-compliant version of FaciliWorks permanently enables security and the electronic signature and advanced audit log features. In the standard version of FaciliWorks, these features can all be manually enabled and disabled.

The advanced audit log maintains a comprehensive history of all user actions such as record modifications, additions and deletions along with the date and time of each action and name of the user who performed the action. The audit log is indefinitely preserved in the FDA-compliant version of FaciliWorks; however, the standard version of FaciliWorks allows the purging of these records after a set number of days.

FaciliWorks also records signatures and approval signatures upon the completion of maintenance and checklists and the creation of purchase orders. Once a record has been signed, it cannot be modified unless the original signer unsigns it.

**Validation:** Validating FaciliWorks 8i ensures that the software functions as designed under the purchaser's actual conditions. The FaciliWorks 8i Validation Kit and our on-site validation services will streamline the process, minimizing downtime and ensuring documentation accuracy in preparation for future audits.

## PROFESSIONAL SERVICES

FaciliWorks CMMS delivers all the tools you need to maximize productivity and minimize costs, but how do you get the most out of FaciliWorks? How do you avoid mistakes? Where do you start? The proper action plan, installation, configuration, data migration and training will ensure your successful CMMS implementation.

Whether your project is simple or complex, our team, in conjunction with yours, will ensure that all critical functions are addressed and delivered. From planning and installation to configuration, data migration, training and ultimate launch, our team can quickly and effectively implement FaciliWorks within your current operating environment.

**Software Integration:** FaciliWorks 8i CMMS software is highly flexible and can be successfully integrated with other business systems such as inventory, accounting, purchasing and building automation sensors to save you time, reduce costs and make FaciliWorks work even better for you.

**Training:** Though FaciliWorks is easy to use, it is a robust solution with extensive functionality. Formal training is imperative to ensure consistent data entry by all users and proper use of the software in daily operation, as it pertains to the users' specific roles in your maintenance management department. Software is simply a tool for maintenance management; the real investment lies with your employees and training them on the proper use of that tool. Three convenient and effective training options are available to fit your needs: on-site, two-day regional and Web training. Our team of experts will gladly advise you on the ideal comprehensive training package to fit your needs.

Whether FaciliWorks is your first CMMS software solution or you're upgrading to FaciliWorks from another application, our all-inclusive suite of professional services will minimize your downtime and make the transition seamless.

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### PRODUCT OPTIONS

### Further streamline your workflow, improve productivity and reduce costs with any or all of these additional FaciliWorks products. Contact us today to place your order.



The FaciliWorks Maintenance Label Kit lets you create highly durable, laminated, bar-coded labels for all of your equipment directly out of FaciliWorks. This compact Brother® printer (PT-9700PC desktop or PT-9800PCN network) comes with cables, design software and starter label cartridges. The harsh-environment labels are resistant to moisture, temperature extremes, industrial chemicals, UV and abrasion and are available in a variety of sizes and colors.

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The FaciliWorks Web Service Request Module allows an unlimited number of users in various locations to quickly create and submit service requests to a central maintenance department, eliminating time-consuming phone calls and written requests, while providing centralized documentation of every service request and its outcome. Once a request is submitted, it is automatically routed to FaciliWorks to be viewed by the maintenance manager who can then delete it or approve it and convert it into a work order. FaciliWorks can be configured to send automatic emails to need-to-know personnel at each step of the process and the maintenance manager can monitor the status of the requests and work orders from the FaciliWorks Dashboard.

TaskPro and SafetyPro are fully customizable, comprehensive procedure databases that install directly into FaciliWorks to save you the time and trouble of creating the procedures yourself. TaskPro is comprised of maintenance procedures covering 250 different topics related to facility and equipment maintenance. SafetyPro is comprised of step-by-step safety checklists to assist with OSHA compliance, covering 40 different topics including fire protection, stairs and stairways, hand tools and just about anything else you might need.

#### FaciliWorks 8i Calibration: Two Powerful Products. One Ground-breaking System.

FaciliWorks 8i Calibration combines all of the benefits of FaciliWorks 8i with the power of our GAGEtrak® software, the world's leading calibration management software, to deliver an all-in-one enterprise asset management server solution. FaciliWorks 8i Calibration includes all of the CMMS functionality plus gage entry, calibration scheduling, tracking of gage locations, retrieval of calibration records, production of calibration certificates and the ability to track the as-found condition of gages. Manage your maintenance and calibrations with FaciliWorks 8i Calibration.



The FaciliWorks 8i Validation Kit helps you establish and document FDA validation of FaciliWorks. It includes a guide which serves as the basis by which the software is validated and a sample validation database. And, because FaciliWorks can incorporate calibration management, the corresponding Validation Kit supports both CMMS and calibration to meet requirements for single-track validation. Our on-site validation services streamline the process even further, guaranteeing documentation accuracy and minimizing downtime.

# GET YOUR FREE TRIAL TODAY

#### **Contact Us**

Not sure which version of FaciliWorks is right for you? One of our FaciliWorks experts will gladly advise you on the ideal version, setup and use of FaciliWorks for your company's unique needs, goals and compliance requirements.

Contact us today for your free 30-day trial or personalized web demonstration and you'll see how FaciliWorks makes maintenance manageable.



#### About Us

For over 25 years, CyberMetrics Corporation has been developing world-class calibration and quality management, maintenance management and supplier QA software solutions that are scalable to meet the demands of the largest and smallest of companies and are easy to implement, manage and use.

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Over 12,000 facilities worldwide, in virtually every type of industry, use our products to manage their assets, calibrations, preventative maintenance and supplier quality while maintaining standards compliance.

When you invest time and money in a software solution, it's important to choose a provider with a solid, long-standing reputation. CyberMetrics has been in business since 1988, so rest assured that our team of professionals will be available to you, providing on-going support, education and consultation services, making sure you get the most out of your investment.



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